SUBMISSION, PRESENTATION AND PUBLICATION OF PAPERS GUIDELINES

Papers must be submitted in accordance with the rules of the Congress. The management of the papers will be done through the event platform available at:

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The review of the papers will be carried out by the Scientific Committee of each Symposium, which will decide on their acceptance and mode of presentation (panel, round table, paper presentation, discussion workshop or poster).

The submitted papers will have the right to be published in the Congress Proceedings with their corresponding ISBN in digital format and hosted in a preprint’s server. Authors may communicate to the Scientific Committee their wish to withdraw the full text of their papers from the Proceedings of the event. The texts of the papers must be original and must not be under revision for any other congress or national or international publication.

The best papers will be selected to be part of the editorial review space of the Revista Congreso Universidad. In case of being invited for this process, the author will receive detailed instructions, deadlines, and models for sending the complete article. The complete article will be submitted to an evaluation process by the journal.

The original manuscript should be typed in Microsoft Word, in Verdana 10 font, 1.5 space spacing, letter size (8 ½ x 11” or 21.59 x 27.94 cm) and 2.5 cm margins on each side. Paragraph alignment is justified, without indentation, tabs or any other layout attribute. The maximum length of the papers is 10 pages according to the following format:

─ Title (in capital letters and no more than 15 words)

─ Author and co-authors with their e-mail addresses (as a rule, papers will have a maximum of three authors and only by exception will a higher number be admitted)

─ Institution and country by authors and coauthors

─ Abstract of the paper (maximum length of 250 words)

─ Keywords

─ The title, abstract and keywords should be in the same language as the paper. In the case of Spanish and Portuguese, the English translation of these elements (title, abstract and keywords) must be added, and the papers submitted in English will include these aspects in Spanish.

─ Text of the work (it must have an introduction where the objectives of the work are clearly stated, the development of the work grouped in headings, the conclusions, the bibliographical references and also the annexes, where the tables and figures appear).

─ Up to six figures and tables are allowed, with a minimum of ten bibliographical references and a maximum of 15.

─ The APA 7th edition standard must be used to make the bibliographic entries.

LANGUAGES

Spanish, English and Portuguese

The title, abstract and keywords should be in the same language as the paper. In the case of Spanish and Portuguese, the translation into English of these elements (title, abstract and keywords) must be added, and papers submitted in English will attach these aspects in Spanish.